

Finance & Controlling Expert, Strategy and Operations oriented



Strong Understanding of
Financial Procedures

Satisfactory understanding of
different operations activities (
Procurement, ICT,
Administration, Human
Resources)

Client services oriented,
provide guidance and advice

Experience with Oracle system
and ability to adapt any IT
system

Ability to transform strategies
into actions

Reshape Strategies into numbers,
and numbers into actions for the
Best of Organizations

Multidisciplinary Finance
professional with a special
attraction to Operations Analysis

Senior Finance Officer with vision
and smart work (hard work as
well).

Wide experience in different
Finance and operations roles (
Industry, fossil Energy,
humanitarian Organizations)

Ability to implement innovative
practices.

Effective communication skills and
persuasive person

I'm committed to go the extra-mile
and take extra tasks within my
expertise or explore new areas, as
long as it benefits the organization
and supports my personal growth

Seeking for a role in decision
support by thoroughly
understanding the entire activity
and concentrating on the
operational aspects

For more informations:
www.karim-menzli.com

Finance Associate

UNWOMEN - Since March 2024

- Interim of Operations Manager during 2024 End Year Closure (Oversee operations activities including Human resources, Procurement , ICT, Security and Administration as well as Finance, payments and support Budget re-phasal while ensuring compliance with UNWOMEN Rules, Regulations and Policies)
Coordinate a team of 3 persons during the "Officer in Charge" period and manage the operation activities
- Identify the need of the different stakeholders and provide them with adequate solutions (Program team, Other UN system agencies, Management team, Peers and Colleagues ...)
- Implementation of operational and financial management strategies
- Adapts business processes and standard operating procedures (SOPs) to align with UN system rules, promoting inclusive collaboration for improved performance and efficiency
- Monitor and track expenses following internal and IPSAS rules and ensure the compliance with Donor requirements
- Ensures administration of budgets and functioning of the optimal cost-recovery system
- Participate in local Procurement Review Committees (PRC) and Evaluation Committees
- Focal point between UNDP and UNWOMEN related to common premises, cost recovery, security and other operational activities
- Focal point between UNWOMEN and Regional office for Operation activities and member of OMT team
- Security and Buisness Continuity focal point
- Member of Panel (Recrutement Process) several times : HR, Admin, Finance and Procurement roles within UNWOMEN and UNDP

- Main Achievements :
- Improved operational coordination for common premises, security, and administrative activities, fostering inter-agency collaboration
- Significantly reduce the number of pending invoices in the system by fostering a comprehensive understanding of potential errors and educating colleagues on effective resolution strategies
- Oversaw end-of-year operational activities across HR, procurement, ICT, security, and finance, ensuring 100% compliance with UNWOMEN rules
- Successfully facilitated budget re-phasal processes, ensuring smooth financial transitions and alignment with program objectives
- Establishment of Buisness Continuity Protocol and Crisis Management protocol as per the Security recommendations and Best Practices

Finance Associate

UNDP - November 2021 to February 2024



- Tasks and Duties:
- Ensures implementation of financial management strategies with full compliance with UNDP rules and regulations
- Ensures administration of budgets and functioning of the optimal cost-recovery
- Ensures proper CO cash management functioning
- Asset Physical Verification focal point and Ensure the correctness of Inventory in Quantum. Ensure Assets and liabilities are maintained and treated following UN system Rules as well as IPSAS accounting rules.
- Contracts, Assets and Procurement Committee (CAP) member.
- Ensures facilitation of knowledge building and knowledge sharing
- Monitor and track expenses following internal and IPSAS rules and ensure the compliance with Donor requirements.
- Ensures administration of budgets and functioning of the optimal cost-recovery system
- Ensures proper CO Cash Management functioning
- Member of Panel (recrutement process) several times : Procurement associates, Finance Associates
- As a Senior Finance Officer, coordinate the activities of two UN Volunteers within the Finance Unit, ensuring effective collaboration for the execution of financial processes
- Main Achievements:
- Enhance financial payment process which drive to huge time optimization and making the process eco-friendly (paperless)
- Implementation of cost-recovery tracking process for Common services monitoring and automated bills
- Implement a tracking file for UNDSS to track LCSSB budget and Core budget in a monthly basis

42 years old

✉ kmenzli@gmail.com

☎ +216 28 328 402

📍 Citee Thanit, App-S1, Carthage
TUNIS La marsa
Tunisia

- Smooth and Seamless transition from Atlas to Quantum
- Ensure Finance and payment related training for UNDP colleagues

Finance Analyst

Amilcar Petroleum Operations (APO) - March 2021 to October 2021 - Consultant



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- Tasks and Duties:
 - Preparation and tracking of detailed functional budget
 - Cost variation analysis and implement cost optimization
 - Board meeting preparation and effective communication of the company's results
 - Financial Controls and monthly closing
 - Billing and cash calls to partners (ETAP & SHELL)
 - BS and P&L statement analysis (monthly)
 - Payment and Bank relationship
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- Main Achievements:
 - Support the Budgeting and Finance Department Benchmarking with peers and implementing best practices for transition period (Shell farm-out from Tunisia)
 - Effective coordination with different departments and Units in order to provide and accurate and reliable financial situation for the farm-out

Senior Audit and Tax Expert

OMV - Since June 2018



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- Tasks and Duties
 - Joint Venture Audit : Responsible for review, analysis and challenge of Audit exceptions raised by ETAP (State partner) and Public Administration
 - Responsible for timely delivery of documents and answers to ETAP auditors during JV audit
 - Support timely and accurate monthly, quarterly and annual closings of tax and IFRS books.
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- Main Achievements:
 - Resolve +10 years audit issue with the Public administration (National State Oil company) and ensure the adequate cost recovery of 27 M USD

Senior Project & Planning Controller

OMV - February 2015 to June 2018 - Full-time - Tunis - Tunisia



- Supervisory responsibilities : One Junior Project and Planning Controller
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 - Tasks and Duties :
 - Leading The Investment Controlling team of two persons (economics, financial planning, reporting)
 - Leading the Investment Controlling Department, Budgeting and Reporting activities including Mid Term Workplan (MTP) and Economics, actively supporting the CFO to successfully meet the requirements, deadlines and standards of the department relating to Capital spending targets and investment controlling requirements.
- Collaboration to control a budget of 1.200 MUSD related to Nawara Gas project
- Main tasks:
- Monitoring and Evaluation of all project expenses in a monthly basis, track progress and calculate earned value, analyze variation and eventually propose corrective actions
 - Track all relevant approval required relating to Capex expenditure on project basis and keep records as per requirements of the Investment controlling guidelines and Policy (Board motions and AFE's)
 - Advise all technical departments about the requirements of investment directives and approval requirements from OMV and JV partners
 - Actively take part in pre-closing review for every month and suggest improvement in Accounting and reporting and review bookings in SAP on asset level for correctness and advise
 - Financial Focal Point for the Mid Term Workplan process
 - Prepare Economics for all Projects during the MTP planning cycle as well as for other approval levels
 - Prepare FYE estimates in consultation with technical input in order to report the Full Year / Quarterly Estimate Capex & Opex
 - Financial focal point for procurement process : check and Approval of Purchase requisition and Purchase Order (PO) for all capex projects
 - Prepare and maintain all documents related to the Investment phase (Memo, Sheet term, Capex ranking , Presentations, Risk analysis, SWOT ...)

- Run Earned Value Analysis and Advice Project team about Change Order and Contract Review, Amendment Negotiations

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- Main Achievements :
- Participation to the long term strategy implementing Co-pilot the Mid Term Workplan
- Cost tracking of Tunisia Biggest Gaz field (Nawara) with a total budget of +1 Billion USD

Operations Cost Controller

OMV - September 2012 to January 2015 - Full-time - Tunis - Tunisia



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- Tasks and Duties:
- JV cost control (Operated assets) :
- Budget implementation and cost tracking
- Purchasing orders checks and cost release
- Prepare meetings with state oil company (ETAP) and presentation of financial figures in order to get the approval of opex and Capex budget
- Analyze variations for Actual cost Vs planned
- Preparation of OMV cash planning forecast and upload it in TM1
- Creation of work breakdown structure for new projects after getting the required approval from Tunisia BO and HO
- Monthly tracking and analysis for OPEX cost
- Support for accounting during the pre-closing period for an accurate accruals of costs
- Support to technical department for Finance data and figures

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- Main Achievements:
- Implement Opex Dashboard
- Co-manage, approve and track an opex budget of +100 M USD
- Successfully manage the cost recovery from National State Company without major delays

Financial Controller / Head of Controlling Unit

Ciment jbel ouest (Cimpor) - May 2008 to August 2012 - Full-time - Tunis - Tunisia



- Supervisory Responsibilities of 2 Finance Controllers : Knowledge sharing, delegation and task assignement, coaching and developing ...

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- Tasks and Duties :
- Preparing annual budget and Business Plan;
- Calculating and controlling the monthly costs and margin analysis (economics)
- Gathering various informations (Financial, procurement, maintenance, investement, KPI's) and variations analysis
- Development of corrective actions and implementation of the best practices
- Benchmarking of key indicators with CIMPOR companies
- Monthly P&L statement and interpreting the most relevant variations
- Reporting to the Board of directors and Executive committee
- Preparing annual, semi-annual, monthly and Ad-hoc reports for different needs (fund raising, contract negotiating, periodic result presentation ...)
- Prepare profitability analysis (economics) and following investment expenses
- Analytical monthly closing (costing and products valorisation process)
- Punctual profitability analysis for purchased/manufactured materials
- Following the Working capital (trade payable, trade receivable, stocks)
- Following cash expenses
- Supervising credit control
- Preparing and analyze of Dashboard (commercial, industrial and financial)
- Implementation and tracking of cost saving program (opex)

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- Main Achievements :
- Control an Open budget equivalent to 30 million USD
- Implement a sustainable cost reduction program with a final saving estimation of +8 Million USD
- Co-drive the company into the position of first player in Tunisia several years

Trainee at "Al Baraka Bank"

Al Baraka Bank - August 2007 to December 2007 - Internship - Tunis - Tunisia

- Internship Masters memory relating to Basel II agreement and the impact on credit risk
- Gathering information from the table of commitments
- Balance the credit risk weight according the Basel II ratio
- Calculating the ratio of Mc Donough (the new bank capital solvency ratio) and interpretation.

SKILLS

Business and Financial Analysis

- Financial Modeling ★★★★★
- Reporting and Dashboard ★★★★★
- Economics and margin analysis ★★★★★
- Deviation Analysis ★★★★★
- Best practices implementation ★★★★★
- Purchase to Pay process ★★★★★☆
- Negotiating skills ★★★★★☆
- Process optimization ★★★★★☆
- Decision support to Top Management and Board ★★★★★
- Budget and Business Plan implementation ★★★★★
- Tracking of expenditure ★★★★★
- Joint Venture Accounting ★★★★★☆
- Auditing ★★★★★☆
- Creative Problem Solving ★★★★★☆

Management

- Ability to interact in multicultural environment ★★★★★
- Team building ★★★★★☆
- Team Work ★★★★★
- Time Management ★★★★★☆
- Public speech and effective communication ★★★★★☆
- Ability to maximize profit ★★★★★☆
- Meet deadlines and work under pressure ★★★★★☆

Computer Skills

- Using ERP (SAP / Quantum / Oracle) ★★★★★☆
- Computers and office software packages (MS Word, Spreadsheet and Excel, etc.) ★★★★★
- Good skills of internet and related tools ★★★★★
- IBM cognos TM1 for data analysis ★★★★★☆
- Using the software Quantrix for budgeting and analysis www.quantrix.com ★★★★★☆
- Using few of the statistics softwares (STATA) et (SPSS) ★★★★★☆
- Adapting very fast any software and any computer tool. ★★★★★☆
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EDUCATION BACKGROUND

Master's Degree

ESSEC TUNIS

September 2006 to January 2008

Management and Audit of Financial Risks

Bachelor's Degree

ESSEC TUNIS

September 2002 to June 2006

Accounting

Finance & Controlling program for talents

OMV

2012 to 2014

OMV Finance Academy (Integrated Graduate Development program) :

Ability to interact, Introduction to Petroleum Industry Business, Reporting Database, Management Reporting IFRS, Oil & Gas accounting, Ability to maximize profits, Basic Economics, SAP JV accounting , Financial Planning, Performance and cost controlling, Investment/value oriented Controlling, Financing, Presentation Skills, Project Management, Risk Management, Process Management & Internal Control, Audit.

MBA candidate

MEDITERRANEAN SCHOOL OF BUSINESS

SPOKEN LANGUAGES

 English ★★★★★

 French ★★★★★

 Arabic ★★★★★

INTERESTS

Arts

Portrait Photography

PORTFOLIOS

Strategic Career Self-Management



Website

<https://www.coursera.org/account/accomplishments/certificate/XBFKXNDGR5M>

Creation date

28 Jul 2022

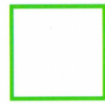
UNDP SPARK PROGRAMME



MBA Group Picture -Allumni 2013



Winning Behaviour Certificate



Winning Behavior Certificate



OMV Upstream

OMV Tunisia Production GmbH Presents this Winning Behavior Certificate to

Karim Menzli

For

his commitments and his focus on what matters most for the business



Wilhelm Sackmaier
General Manager, OMV Tunisia







Project Management certificate



Final Project Presentation



Master Degree Diploma

الجمهورية التونسية
وزارة التعليم العالي والبحث العلمي والتكنولوجيا
جامعة تونس
المدرسة العليا للعلوم الاقتصادية والتجارية بتونس

شهادة

بعد الإطلاع على الأمر عدد 469 - 48 بتاريخ 23 فيفري 1998 المتعلق بإحداث المدرسة العليا للعلوم الاقتصادية والتجارية بتونس.
وعلى القانون عدد 79 لسنة 1989 المؤرخ في 28 جويلية 1989 المتعلق بتنظيم التعليم العالي والبحث العلمي، وعلى جميع النصوص التي فقت أو تمت وخامسة القانون عدد 67 لسنة 2000 المؤرخ في 17 جويلية 2000.
وعلى الأمر عدد 1939 لسنة 1989 المؤرخ في 14 ديسمبر 1989 المتعلق بتنظيم الجامعات ومؤسسات التعليم العالي والبحث العلمي، وعلى جميع النصوص التي فقت أو تمت وخامسة الأمر عدد 23 لسنة 2002 المؤرخ في 8 جاني 2002.
وعلى الأمر عدد 1623 لسنة 1993 المؤرخ في 6 سبتمبر 1993 المتعلق بتحديد شروط الحصول على الشهادات الوطنية للدراسات الدكتوراه وعلى جميع النصوص التي فقت أو تمت وخامسة الأمر عدد 2495 لسنة 2001 المؤرخ في 31 أكتوبر 2001.
وعلى الأمر عدد 3029 لسنة 2001 المؤرخ في 16 أكتوبر 2001 المتعلق بقسط التسمية للشهادات الوطنية التي تستند مؤسسات التعليم العالي والبحث في الدراسات الهندسية وفي الفن والحرف وفي الماجستير النقص في دراسات الدكتوراه.
وعلى الأمر عدد 1557 لسنة 2005 المؤرخ في 03 ماي 2005 المتعلق بقسط الإجازة لدراسة الدكتوراه وشروط الحصول على الشهادات الوطنية للماجستير المهني.
وعلى الأمر عدد 1932 لسنة 1992 المؤرخ في 03 نوفمبر 1992 المتعلق بتحديد الجهة المختصة بإعطاء الشهادات العلمية الوطنية.
وعلى قرار وزير التعليم العالي والبحث العلمي والتكنولوجيا المؤرخ في 27 نوفمبر 2006 والمتعلق بتأهيل المؤسسة لإصدار شهادة الماجستير المهني في التصرف والتدقيق في المخاطر.
وعلى محضر جلسة مداولة لجنة مناقشة تقرير تقرير الترخيص بتاريخ 14 جويلية 2008.

شهادة الماجستير المهني
في التصرف والتدقيق في المخاطر

تمتج

المتحصل عليها بعد النجاح في الاختبارات الكتابية بمعدل 12.07 من 20 ومناقشة تقرير الترخيص بملاحظة : حسن جداً.

كريم المنزلي

لـ السيد :

المولود في : 14 جوان 1983 بتونس

صاحب بطاقة التعريف الوطنية رقم : 07333069

تونس في 26 فيفري 2008

المدير
محمود الزواوي

الختم الجاف

شهادة عدد 23

ملاحظة: لا تسلم هذه الشهادة إلا مرة واحدة.

Academic program kick off - 2012



CERTIFICATIONS



Fundamentals of Project Planning and Management 18/08/2022
([View certification](#)).



UNDP Procurement Level 1 Certification 27/12/2024
UNDP Procurement Level 1 Certification
- English
UN Women & UN & UN Agencies
([View certification](#)).